

## Step 1:

### ☆ FrontPage



The ePath Learning Management System enables your learning sessions being offered in instructor-led, and self-paced offered by the San Antonio ISD. You can also track professional learning that you have participated in.

[Click here to Login](#)

We will be performing a scheduled maintenance with the system sometime between 9PM to 12AM CST on Saturday, 12/15/2006. All users into ePath will be kicked out of their active session.

Open an Internet browser window:

1. Navigate to <http://itls.saisd.net/epath/>
2. Click on the 'Click here to Login' link located on the front page

## Step 2:

welcome  
to Avatar PDMS™

Username:

Password:

Login

[Forgot Username or Password](#)

Log into the ePath system:

1. Type in your Username (with the @saisd.net at the end)
2. Type in your Password
3. Click the 'Login' button

## Step 3:

Hello, TONYA MILLS

### ▼ My Learning Portfolio

- Current Class List
- Completed Class List
- Planned Class List
- Pending Class List

- My Profile
- My Transcript
- My Calendar
- iCal Subscriptions

Choose Contact ▼

Choose Faculty

3 classes in search result.

Type	Class Code	Class Name
ILT	3307.5746	CTR April 201
WBT	4306.7941	EASy Employee Administrator
SCORM	1296.2169	Sexual Harass

Once you've logged ePath:

1. In your 'My Learning Portfolio' area, click on the 'My Transcript' link

## Step 4:

Your Portal to Professional Learning

Community Help Logout Search

My Transcript

Request Credit



Credit Date	Credits Earned	Credits Possible	Certificate
12/15/2006	CE: 2	CE: 2	

In the 'My Transcript' area:

1. Click on the printer icon located to the right

Make sure your browser window is set to allow 'pop-up' windows!!

### Step 5:

#### Important!!

1. Click **Cancel** and close the open 'Print' window

### Step 6:

To print your transcript, in the **Participants Transcript** window (in blue):

1. Choose 'All Years'
2. In the 'pop-up' Print window, click 'Print'
3. When complete, close the 'Participants Transcript' window and return to **ePath**

### Step 7:

To print your certificates, in the 'My Transcript' area:

1. Click on the arrow next to 'School Year'
2. Choose 'All' from the drop down menu

### Step 8:

Credit Date	Credits Earned	Credits Possible	Certificate
12/15/2006	CE: 2	CE: 2	
7/31/2007	CE: 0	CE: 0	
9/13/2007	CE: 0	CE: 0	
3/11/2008	CE: 12	CE: 12	
6/20/2008	CE: 16	CE: 16	
5/29/2009	CE: 0	CE: 0	
6/8/2009	CE: 6 GT: 6	CE: 6 GT: 6	
9/22/2010	CE: 0	CE: 0	

In the 'My Transcript' area:

1. Click on the 'Certificate' icon at the end of the class row
2. In the 'Print' window, click on File, Print
3. When complete, close the certificate window and return to **ePath**
4. Continue to print your certificates



Don't forget to store your documents in a secure location for future reference